

PET INVOICE EXAMPLE

All fields must be clearly visible when submitted.

The practice logo must be on the invoice

The VAT Number and/or Practice Number must be on

Ensure the Invoice shows "Tax Invoice"

LOGO

| | | | |
|-----------------------------|--|--------------|--|
| VAT Number: | | TAX INVOICE | |
| Address: | | | |
| Tel: | | | |
| Practice / VAT Registration | | | |
| | | Practice No: | |

FOR

Printed

| | | | |
|-----------------|--|----------|--|
| Client Name: | | Date: | |
| Client Address: | | Account: | |
| | | Invoice: | |

Pet name must be on the invoice

Details of the event must be captured

| Date | For | Qty | Description | Price | Discount | Price |
|------|--------|-----|-----------------|-------|----------|-------|
| XXXX | Fluffy | 1 | Routine Vaccine | | | |
| | | | Bravector Sxxx | | | |

The service date must be on the invoice

| | |
|----------------|-----|
| Total Invoice: | |
| VAT: | 15% |

| | | |
|------|--------------|--|
| Date | VISA Payment | |
|------|--------------|--|

Vet Banking Details
First National Bank
Acc No

It must be noted if the invoice was PAID

IMPORTANT : the entire example including the highlighted bubbles constitutes a "Valid Invoice". Should this information not be on the invoice we may consider the invoice invalid. The invoice must always conform to the requirements of SARS.